



APPLICATION FORM

**Department for Children,
Schools and Families (DCSF)
Children and Youth Board
2009-2011**



department for
children, schools and families

HOW TO FILL OUT THIS FORM:

If you have any questions and/or special requirements in filling out this form please contact **Sarah Chittenden on 0207 843 6103**. NCB will try to help where possible. If you would like a printed copy of the application pack please contact me.

Application Deadline: Please return this application form by **Monday 29 June, 10am** to:

Sarah Chittenden, National Children's Bureau, Freepost, London, EC1B 1DE (No stamp required)

Selection Day: The information you give us will help us to decide if we think that you would be able to be a part of the Children and Youth Board 2009-2011.

If your application is successful we will call you and invite you to an interview open day held in London.

The dates set for the Interview Open Days are:

Friday 17 July

Saturday 18 July

Please tick the boxes to show when you are able to attend. Tick both boxes if you are available on either date. If you are not available on either date, please leave the boxes blank. NCB will contact you to arrange an alternative.

SECTION ONE: ABOUT YOU

Name _____

Date of birth _____

Age _____

Home address (including post code) _____

Home phone _____ Mobile phone _____

E-mail address _____

What would be the best way to contact you?

Please circle: Home phone Mobile phone Email

SECTION TWO: QUESTIONS

Please read the information about the Children and Youth Board and answer the following questions:

(Tips: When answering the questions think carefully about what you are good at that might be useful to help the Board carry out its duties. Also, think about what you would like to get out of being on the Board, from a personal point of view, and how you meet the role description.)

What do you think you could bring to the Board?

What three words would you use to describe yourself?

What is your proudest achievement?

What activities do you like to do in your spare time? Please mention if you belong to any clubs/organisations.

Why would you like to be on the Board?

SECTION THREE: RESPONSIBILITIES

I agree to accept full responsibility for representing the Children and Youth Board (CYB) and fellow members of the Board, if selected.

I understand that the CYB work is voluntary, however I understand that having applied to become a member and if I am chosen, I will be committing myself to attending all the meetings, weekend residentials and other work in your region as laid out in the CYB work plan. I agree to arrive promptly for all meetings.

I agree to listen to the opinions and views of the other members of the CYB board and of other young people that I meet and respect other people and their backgrounds.

I understand that I am not guaranteed to become a member of the Board by filling in this application form.

Please tick if you would like to be involved in the work of the CYB even if you do not become a member of the Board. ()

Name.....

Signature.....

Date.....

I have shown this form to my parent/guardian

Signature..... *(to be signed by parent/guardian)*

SECTION FOUR: FOR YOUR PARENT(S), CARER(S), GUARDIAN(S) TO COMPLETE

Name of Mother/Guardian/ Carer: _____

Phone numbers: Home: _____

Work: _____ Mobile: _____

Name of Father/Guardian/ Carer: _____

Phone numbers: Home: _____

Work: _____ Mobile: _____

Person to Contact in Case of Emergency _____

Phone numbers: Home: _____

Work: _____ Mobile: _____

Special Needs – Does your child have any allergies, medical conditions, learning difficulties or physical needs that we need to be aware of? *Please include details of any medication taken.*

YES/NO – (If yes please describe) _____

Doctor's Name: _____

Doctor's Telephone No: _____

Does your child have any **dietary requirements**? (if yes please describe)

Responsible behaviour

We would expect your child to act in a responsible way while they are with us. Therefore in signing this form we are asking you not to hold NCB responsible for any accident or injury caused by a negligent act of your child.

Photo and Filmed Images Consent

In signing below you are giving permission for NCB and DCSF to use photos or filmed images taken during this project. Any photographs taken will be used *only* in DCSF and NCB publicity materials. We have a policy regarding any photography that we carry out and our use of photographs and filmed images.

- We aim to show positive images of children and young people in our books, on our website and in other information materials.
- We do not normally identify individuals or places.

I give my permission for my son/daughter,

_____, to be part of the Children and Youth Board between June 2009 – May 2011 to take part in residential, meetings and events. A parental/carer information form will be given for each event.

Name: _____

Signature: _____ Date: _____

BOARD MEMBER INFORMATION SHEET

It would be very helpful if you could answer the following questions. We will use this information for the purpose of monitoring and evaluating the CYB membership

Section A

Your name _____

Date of Birth _____

Are you.....

Ethnicity	Please tick one only
Asian or Asian British - Bangladeshi	
Asian or Asian British - Pakistani	
Asian or Asian British - Indian	
Asian or Asian British – any other Asian background	
Black or Black British - African	
Black or Black British - Caribbean	
Black or Black British – any other Black background	
Chinese	
Mixed White and Black African	
Mixed White and Black Caribbean	
Mixed White and Asian	
White	
White Irish	
White – any other White background	
Something else	
Not known/not provided	

If you want, write down a better way to describe yourself:

Religion

What language do you speak at home?.....

Who do you live with? (*Please tick*)

Both Parents [] Just mother [] Just father []

Step Parents [] Foster Carer [] Other [] (*Please state*).....

Do you have any brothers? No [] Yes [] How Many

Do you have any sisters? No [] Yes [] How Many

Which part of England do you live in? *(please tick which region)*

Eastern []	East Midlands []	London []
North East []	North West []	South East []
South West []	West Midlands []	Yorkshire & the Humber []

Are you in education or training?

[] Yes [] No

If you attend school or college please state the following information:

Name of School/College

Address of School/College

Type of school *(please tick as many boxes as necessary)*

Mixed [] Boys only [] Girls only []

State [] Independent [] Boarding []

Section B

This section is quite personal. This information is only used to help us get funding and is not meant to be intrusive. Organisations that give money to fund NCB and fund the Children and Youth Board like to know that we are accessible to all young people. The only proof we have is the information you give us.

Do you have a disability or medical condition? *(e.g. physical, sight or hearing impairment, etc.)*

[] No [] Yes _____ *please explain*

Do you receive special needs support at school?

[] No [] Yes _____ *for which lesson/activity*

Finally....

Where did you hear about the Children and Youth Board?